



Wednesday, December 13, 2023
Finance Meeting

KIRTLAND BOARD OF EDUCATION CONFERENCE ROOM
4:00 p.m.

1. Approval of Minutes

Subject	A. Approval of November Minutes
Meeting	Dec 13, 2023 - Finance Meeting
Category	1. Approval of Minutes
Access	Public
Type	Action

2. Monthly Financial Update

Subject	A. November Financials
Meeting	Dec 13, 2023 - Finance Meeting
Category	2. Monthly Financial Update
Access	Public
Type	

Executive File Attachments
[Kirtland November 2023 monthly financials.pdf \(962 KB\)](#)

3. Create 019-9023 Stadium Donation Fund

4. Teacher Sub Pay Rates

Subject	A. Substitute Rates of Area School Districts
Meeting	Dec 13, 2023 - Finance Meeting
Category	4. Teacher Sub Pay Rates
Access	Public
Type	

Executive File Attachments
[Substitute Rates of Area Schools - Certified.pdf \(55 KB\)](#)

5. Truancy Officer

Subject **A. Truancy Officer Addendum Service Agreement**

Meeting Dec 13, 2023 - Finance Meeting

Category 5. Truancy Officer

Access Public

Type

Executive File Attachments
[KIRTLAND TRUANCY Addendum 2023 2024 Service Agreement.pdf \(125 KB\)](#)

6. ESC Evaluator

7. Audit Discussion

Subject **A. Fraud Risk Reporting**

Meeting Dec 13, 2023 - Finance Meeting

Category 7. Audit Discussion

Access Public

Type

Entity officers and employees have a duty to report suspected fraud and abuse to the Auditor of State.

American Institute of Certified Public Accountants (AICPA) Professional Standards AU-C Section 240, *Consideration of Fraud in a Financial Statement Audit*, paragraphs .17-.21 require auditors to obtain information from entity officials and employees regarding the risk of fraud, as well as known or suspected fraudulent activities. Please be aware these inquiries are not an indication that fraud has been identified or is suspected but are requirements of Generally Accepted Auditing Standards (GAAS) issued by the AICPA and must be performed on each audit and for each audit period.

8. HR Contract with Guy Peitra

Subject **A. Resolution for HR Services**

Meeting Dec 13, 2023 - Finance Meeting

Category 8. HR Contract with Guy Peitra

Access Public

Type

Executive File Attachments
[Resolution to Contract with the ESC for HR Specialist.docx \(7 KB\)](#)

9. Renewal Levy

Subject **A. Levy Certification**

Meeting Dec 13, 2023 - Finance Meeting

Category 9. Renewal Levy

Access Public

Type

Executive File Attachments
[March 2024 Levy Certification.pdf \(263 KB\).](#)

Subject B. Levy Resolution

Meeting Dec 13, 2023 - Finance Meeting

Category 9. Renewal Levy

Access Public

Type

10. New Bus purchase

Subject A. Bus Quote

Meeting Dec 13, 2023 - Finance Meeting

Category 10. New Bus purchase

Access Public

Type

Executive File Attachments
[Bus Quote.pdf \(55 KB\).](#)

11. PI Summary

Subject A. Science Lab and Stadium Projects

Meeting Dec 13, 2023 - Finance Meeting

Category 11. PI Summary

Access Public

Type

Executive File Attachments
[Science Lab and Stadium Projects.pdf \(5,160 KB\).](#)

12. Evaluation Support Discussion

13. Review December 18 Board Agenda

Subject A. December 18 Board Agenda

Meeting Dec 13, 2023 - Finance Meeting

Category 13. Review December 18 Board Agenda

Access Public

Type

Executive File Attachments
[12-18-23 Board Agenda.pdf \(526 KB\)](#)

14. Public Comments and Questions

15. Adjourn
